



**Accreditation Council for
Graduate Medical Education**

515 North State Street
Suite 2000
Chicago, Illinois 60654

Phone 312.755.5000
Fax 312.755.7498
www.acgme.org

TO: Thoracic Surgery Community

FROM: Donna Lamb, Executive Director
Review Committee for Thoracic Surgery

DATE: May 2, 2016

RE: Call for Resident Member of the Review Committee for Thoracic
Surgery

The Review Committee is soliciting nominations for its next resident member. The term of appointment is July 1, 2017 through June 30, 2019.

Qualifications of the Resident Member

- The term of appointment is two years.
- Residents enrolled in an integrated (six-year) program must be in the third year of the residency (or higher) at the time of nomination.
- Residents enrolled in a joint (4/3) program must be in their fourth year of their residency (or higher) at the time of nomination.
- Residents enrolled in an independent program must be in their first year of thoracic surgery training (or higher) at the time of nomination.
- Nominees may not serve more than one year beyond completion of residency or fellowship.

Resident members may not serve on two Review Committees simultaneously. Due to the size of the Review Committee membership, individuals must not be nominated from the following states:

- California
- Missouri
- North Carolina
- Texas
- Washington

Responsibilities of the Resident Member

The resident member participates as a full voting member in all Review Committee activities, including program review and policy discussion. The resident member must attend two Review Committee meetings per year. The resident member is subject to compliance with the same confidentiality, conflict of interest, duality of interest, and fiduciary responsibility policies of the other members. The resident member must be able to devote approximately 30 hours to program review before each Review Committee meeting.

The resident member is also a member of the ACGME Council of Review Committee Residents (CRCR). The CRCR is composed of the resident members of each Review Committee, and is an important part of the ACGME because it provides valuable input and feedback to the ACGME Board of Directors about matters related to residents, graduate medical education, and accreditation from the resident perspective. The CRCR meets twice a year.

Note: It is the program director's responsibility to ensure that the resident member will have sufficient time to review programs, attend Review Committee and CRCR meetings, and participate in activities of the Review Committee and the ACGME as expected. While this nomination is for a term that officially begins July 1, 2017, please know that the resident/fellow will be required to attend an orientation and observational RC meeting before the term begins.

To Submit a Nomination

Please submit the following required documents:

- Resident's Personal Statement
- Resident's Curriculum Vitae
- Two letters of recommendation, one from the nominee's program director ensuring that he or she will have sufficient time to review programs, attend Review Committee and CRCR meetings, and participate in activities of the Committee and the ACGME as expected.

E-mail completed nominations by August 1, 2016 to Associate Executive Director Cathy Ruiz, cruiz@acgme.org. A member of the Review Committee staff will confirm that your nomination has been received.

The Committee will review the nominations and forward its selection to the ACGME Board of Directors for approval at its September 2016 meeting.

Resident candidates will be notified of the Review Committee's selection by e-mail after confirmation by the ACGME Board of Directors.

Additional Information

Review Committee members must use electronic systems for reimbursement of expenses and accreditation activities (e.g., program reviews). The Review Committee meets twice per year, typically in January and April. Review Committee meetings are two-day meetings. All related travel and meeting expenses are covered by the ACGME.

More information about the ACGME can be found at www.acgme.org. Information specific to the Review Committee for Thoracic Surgery is on the Thoracic Surgery section of the website: <http://www.acgme.org/Specialties/Overview/pfcatid/25>.

Contact Associate Executive Director Cathy Ruiz with questions: cruiz@acgme.org or 312.755.5495.

Nominations Due:	August 1, 2016
Orientation and Review Committee Meeting: (Observational)	January 6-7, 2017
Optional 2 nd Observational Meeting	April 7-8, 2017
CRCR Meeting (Observational)	May 4-5, 2017
Resident Member Term Begins:	July 1, 2017
CRCR Meeting	September 24-25, 2017
Review Committee Meeting	January 2018
Review Committee Meeting	April 2018
CRCR Meeting	May 3-4, 2018

CRCR Meeting	September 30-October 1, 2018
Review Committee Meeting	January 2019
Review Committee Meeting	April 2019
CRCR Meeting	May 2-3, 2019
Resident Member Term Ends:	June 30, 2019

CC: Donna Lamb, Executive Director, Review Committee for Thoracic Surgery